

**POLICE SENIOR PHOTOGRAPHIC LABORATORY TECHNICIAN**

**DISTINGUISHING FEATURES**

The fundamental reason the Senior Photographic Laboratory Technician exists is to perform highly skilled professional level work involving the application of general, forensic, and medical/legal photographic techniques and methodologies. This is the senior level class of the Photo Laboratory Technician. This classification is non-supervisory and receives general supervision from the Police Identification Services Supervisor.

**ESSENTIAL FUNCTIONS:**

Serves as the principal police department photographer and laboratory technician. Utilizes conventional and unconventional techniques, photographs a variety of subjects such as latent prints, tool-marks, fracture matches, document and administrative photos.

Provides various photographic and photographic laboratory services, encompassing color, black & white (positive & negative).

Operates a camera, mix chemicals, process film and produce quality and/or custom photographic prints using skilled and controlled arm-hand movements.

Cleans equipment using various chemicals. Works in a dark room to processing photographs. Provides various photographic services associated with a police crime laboratory and police department.

Assists with the photographic budget and inventories/orders supplies. Completes forms and maintains detailed records.

Instructs police personnel on the use of photographic equipment in a one on one and classroom setting.

Checks the work of the Photo Lab Tech to ensure quality and conformance of standards.

Occasionally responds to crime scenes and postmortem examinations for photographic assignments.

Maintains, cleans, services photographic equipment; changes light bulbs, loads film, etc. Determines the need for replacement or purchase of new photographic equipment.

Maintain regular consistent attendance and punctuality.

**MINIMUM QUALIFICATIONS:**

**Knowledge, Skills, and Abilities**

Knowledge of:

Demonstrable skills in general photography, forensic and medical/legal photography and photography laboratory techniques and methodologies.

Darkroom techniques.

The operation of photographic equipment; mixing of chemicals; processing film and the production of quality prints.

Ability to:

Work stand-by, call-outs, and overtime as required.

Operate a motor vehicle and possess valid Arizona driver's licenses and have no major driving citations within the past 39 months.

Communicate orally with co-workers and the general public in person and over the phone.

Instruct others in a classroom setting

Measure distances using calibrated instruments; install, replace or adjust filters, light bulbs, and other photographic equipment.

Prepare and sort materials in a prescribed manner; perform physical inventories; comprehend and make inferences from written materials.

Follow rules and evidence procedures as required.

Bend and stoop to obtain photographs and equipment; lift arms above shoulder level, lift 30 pounds above shoulders level.

Operate a computer terminal using continuous hand and eye coordination.

Work in a darkroom setting; clean equipment; mix and work with a variety of chemicals.

### **Education and Experience**

Requires a high school diploma or G.E.D., with college level courses in photography preferred. And a minimum of two years experience in a comparable law enforcement agency or industrial photographic employment.

FLSA Status: Non-Exempt

HR Ordinance Status: Classified